

## Employment Application Form

Dear applicant;  
 This employment application form is provided to get a better understanding of the applicant's qualifications and competencies so that a proper decision is made to make the best of the applicant's competencies. Therefore, providing accurate and valid information as requested below is highly recommended for an appropriate assessment.

<b>Personal Information</b>	Last Name:	Name:	Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	<b>Photo</b>
	Father's Name:	Place of Issuance:	Date of Birth:	
	Birth Certificate Number:	National ID Number:	Nationality:	
	Marital Status:	Number of Children:	Religion:	
	Military Service: <input type="checkbox"/> End of Service <input type="checkbox"/> Exemption (Reason):			
	Home Telephone:	Email Address:		
	Cellular Phone:	Address:		
	Emergency Telephone Number:			

<b>Academic Record</b>	Academic Degree	Field of Study	Institution	Duration of Program	Graduation Date	Graduation Place	GPA
Thesis Titles:							
Outstanding Academic Achievements (High Ranking/Academic Olympiad Awards/...):							

<b>Training Courses</b>	Course Title	Institution	Sponsoring Company	Duration	Date	Objective/Goal	Certificate

<b>Foreign Languages</b>	Language	Conversation	Comprehension	Reading	Writing	Institution	Certificate

**Personal skills, professional competencies, computer skills, membership in academic and professional institutes, publications, other qualifications and competencies**


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Work Experience	No.	1	Employer:			Address and telephone:			
	Field of work:					Project title and location:			
	Position		From	To	Supervisor	Type of contract	Insurance	Monthly Salary	Reason for Leaving
	No.	2	Company:			Address and telephone:			
	Field of work:					Project title and location:			
	Position		From	To	Supervisor:	Type of contract	Insurance	Monthly Salary	Reason for leaving
	No.	3	Company:			Address and telephone:			
	Field of work :					Project title and location:			
	Position		From	To	Supervisor:	Type of Contract	Insurance	Monthly Salary	Reason for Leaving
	No.	4	Company:			Address and telephone:			
	Field of Work:					Project title and location:			
	Position		From	To	Supervisor:	Type of contract	Insurance	Monthly Salary	Reason for leaving
	No.	5	Company:			Address and telephone:			
Field of work:					Project title and location:				
Position		From	To	Supervisor:	Type of contract	Insurance	Monthly Salary	Reason for leaving	
Professional achievements (National Awards, Honorary Diplomas, Recognition Awards, etc):									

Supplementary Information	How did you learn about the company/vacancy?		
	<input type="checkbox"/> Advertisement <input type="checkbox"/> Company's website <input type="checkbox"/> References <input type="checkbox"/> Others: .....		
	References :		
	1. Name and Family name:	Relationship:	Occupation:
	Address and Telephone:		
	2. Name and Family name:	Relationship:	Occupation:
	Address and Telephone:		
Are you Able to Work Outside the Central Office (Traveling Inside and Outside the Country) if the Job Requires? <input type="checkbox"/> Yes <input type="checkbox"/> No Comment:			
Desired Type of Employment:			
<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Consultancy <input type="checkbox"/> Others: .....			
Desired Position and Career field/vacancy Advertisement Code:			
Available Start Date:			
Desired Gross Monthly Salary (Rials):			

Declaration	I ..... certify that the information in this application is true and complete to the best of my knowledge and understand that should an investigation disclose untruthful or misleading answers, my application may be rejected, my name removed from consideration or my employment may be terminated by DESCO and that I have no right to object.	
	Date and Signature:	

Administrative Use Only	<input type="checkbox"/> Invitation to Interview		Date of Interview:
	<input type="checkbox"/> Hiring Department:		
	<input type="checkbox"/> Archived as a Current File		Comment:
	<input type="checkbox"/> Applicant's Resume Attached		
	<input type="checkbox"/> No demand / Irrelevant to company's field of Activity		Date and Signature: